

### Source of Information

The South Australia Driver's Licence search is obtained, with your express consent, from the SA Department for Planning, Transport, and Infrastructure.

### Information Required for the Order

-  You must complete and sign the *Australia DL SA Form*.
-  You must provide a legible copy of your driver's licence.
-  You will not need to make any payment for this request.

### Instructions for Completing Forms or Consent

Some of the required information has been pre-populated for you.

Complete all areas **highlighted in yellow**.

The form must be hand signed, in section 1 (License Holder) and section 3 (Authorization). The signatures in both sections must match.

**Section 1:** Complete all information in this section. Note, this signature must match the signature in section 3.

**Section 2:** DO NOT complete the information in this section. It has been populated for you.



**Section 3:** Sign and date. Note, this signature must match the signature in section 1.

**Section 4:** DO NOT complete this section. This is for SA Office Use only.

### Submission Instructions

- ✓ Double check the *Australia DL SA Form* to make sure you have completed all required fields and that you have signed sections 1 and 3. (The signatures must match.)
- ✓ Double check the copy of your driver's licence to make sure it is legible.
- ✓ The company will provide instructions for you on where and how to submit the form and document.

### If You Have Questions

If you have questions about completing forms or the ordering process, contact the screening provider, Accurate Backgrounds at:

US Phone: (800) 784-3911

Outside of the US: numbers can be found at the link below <https://www.accurate.com/contact-us/>



**WHAT YOU WILL NEED**

- Provide your South Australian Licence or
- You will need to provide full evidence of identity, unless your portrait and signature are already digitally stored (please enquire). This information may be confirmed with the issuer or official record holder.
- Refer to MR583 Evidence of Identity brochure for more details.

**1. LICENCE HOLDER.** Please write clearly using BLOCK LETTERS.

CLIENT/LICENCE No.	SURNAME		
GIVEN NAMES	DATE OF BIRTH / /	GENDER M <input type="checkbox"/> F <input type="checkbox"/> X <input type="checkbox"/>	
RESIDENTIAL ADDRESS			
SUBURB/TOWN		POSTCODE	
POSTAL ADDRESS (if different from above)			
SUBURB/TOWN		POSTCODE	
Please sign here:			
I consent to my information being checked with the document issuer or official record holder via third party systems for the purpose of confirming my identity.			PHONE
SIGNATURE OF LICENCE HOLDER	DATE / /		

**2. APPLICATION FOR.**

A Driver Licence Report provides current licence status, issue date, classes, demerit points, offences and any licence enforcements e.g. disqualification or suspensions and is supplied for employment, insurance, interstate or overseas licensing.

Offence record required: From: \_\_\_\_\_ To: \_\_\_\_\_ or  Print ALL records

Please nominate **ONE** of the following options below if the report is to be sent via email or post.

Email to: results@cvcheck.mypurecloud.com.au

Post: \_\_\_\_\_

**Note:** If converting your South Australian driver's licence to an overseas licence, please check with the overseas licensing authority regarding their specific requirements for accepting documents.

**3. AUTHORISATION.** Please complete only if applicable.

I (the licence holder) authorise the person named below to submit and collect this application on my behalf.

SIGNATURE OF LICENCE HOLDER	DATE / /
CLIENT/LICENCE No.	
SURNAME <b>Boyan</b>	GENDER M <input checked="" type="checkbox"/> F <input type="checkbox"/> X <input type="checkbox"/>
GIVEN NAMES <b>Colin</b>	DATE OF BIRTH <b>9 August 1965</b>
RESIDENTIAL ADDRESS <b>Building E, Level 2, 355 Scarborough Beach Road (CVCheck)</b>	
SUBURB/TOWN <b>Osborne Park</b>	POSTCODE <b>6017</b>

**4. OFFICE USE ONLY.**

<b>EVIDENCE OF IDENTITY DOCUMENTS SIGHTED</b>		
EVIDENCE SIGHTED		
SIGNATURE OF VERIFYING OFFICER	USER ID	DATE / /