SUBJECT NOTIFICATION - NEW YORK NOTICE

Client Logo

(if Client inserts here)

Date

Dear **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**:

The purpose of this letter is to notify you that the results of your background check revealed a criminal record. Pursuant to Section 380-c of the New York General Business law, you are being provided a copy of New York Correction Law Article 23-A.

This letter is for informational purposes only and does not indicate or imply that either End User or Accurate Background is taking any adverse action against you.

At the link below or enclosed, please find the following:

[URL]

1. A copy of the report we obtained from Accurate Background
2. A Summary of Your Rights Under the Fair Credit Reporting Act
3. New York Correction Law Article 23-A

You have a right to seek correction of any inaccurate information contained in a criminal record about you pursuant to the regulations and procedures established by the division of criminal justice services and currently made available here: [FAQs-CHRI-Access.pdf (ny.gov)](https://www.criminaljustice.ny.gov/ojis/documents/FAQs-CHRI-Access.pdf).

Please let us know if you have any questions.

Sincerely,

[End User]